Below is a sample note that must be sent to school the morning of each Morgan Ortho Limo appointment. Please use your own words.

| Date |
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| To whom it may concern: |
| (your son/daughter's name) has my permission to be picked up today at school by Caroline Brandhagen from Morgan Orthodontics for his/her orthodontic appointment. He/She will be returning (son/daughter name) to school after the appt. |
| Should you have any questions, please feel free to contact me at: (provide your cell #). |
| Thanks, |
| (Parent signature) |